

TLCIS Covid-19 - Safety Plan



Area	Action
Arrival and Departure	<ul style="list-style-type: none"> • School main entrance door (Church Street) to be used for entry and exit as “one in, one out” ONLY with no passing allowed • Students only to enter the School building past the reception area. • Visitors can enter the building at reception ONLY, but MUST wear a face mask at all times. • Communication with the School must be via email or phone, where possible • Designated School staff to manage break and lunch times • School opens at 9.10 am for registered pupils only. No entry to the pupils for students not registered to attend on allocated days and times. • Pupils are advised to arrive at their specified time. • Pupils go straight to their allocated lesson rooms immediately after entering the School. • Support mechanisms such as must wear a face covering at all times.
Distancing	<ul style="list-style-type: none"> • 1 metre + between staff where possible • 1 metre + between staff and students where possible. • 1 metre + between students at all times where possible. • Parents/guardians to maintain social distancing when attending the school.
Lesson rooms	<ul style="list-style-type: none"> • Lesson furniture to be arranged to ensure 1 metre + spacing. • Same pupil seat in the class each day where possible each day. • Each session room is allocated 1 tutor and a maximum of: <ul style="list-style-type: none"> Room 1 – 7 students Room 2 – 4 students Room 3 – 4 student Room 4 – 3 student • Sanitiser available in each room. Soap will be available plus paper towels in toilet areas for handwashing.
Break times	<ul style="list-style-type: none"> • All students to adhere to social distancing where at all possible.
General Safe Practices	<ul style="list-style-type: none"> • Pupils will be tested by school staff every Monday and Thursday. Results to be uploaded to Gov.uk website. • Staff to be tested every Monday and Thursday and

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	<p>results uploaded to Gov.uk website. Pupil and staff results to be secured locally in accordance to policy.</p> <ul style="list-style-type: none">• One pupil will be allowed in the toilet at a time.• Furniture disinfected each day.• Any sick child will be sent home – tested and result shared with Centre.• All staff are requested to have both Covid Jabs•
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